

PETER FRANCISCO SOIL & WATER CONSERVATION DISTRICT

Budget/Personnel Committee Meeting

August 17, 2026

USDA Service Center, Conference Room – Buckingham

Meeting began:

Meeting ended:

Directors/Committee Members:

M. Todd Smith

Terry Seal

Kevin Dunn

H. Gwynn Tyler

Ruth Wallace

Donna McRae-Jones

Non-Voting Staff

Kelly Snoddy

Brandy Maxey

AGENDA

1. Budget Review FY26-27

2. Review Applications for Agriculture Equipment Manager

Motion required to move into Closed session under personnel

Move into Closed Session/Meeting

Motion by: _____ *recommends going into Closed Meeting as allowed by Virginia Statute under Section Personnel (§2.2-3711.A.1) of the Code of Virginia to discuss personnel matters. This subject matter is exempt from open meeting requirements; second by*

Vote: Ayes – Nays - Motion carried.

Absent During Vote:

Chair to announce we are now in closed session as allowed under item (§2.2-3711.A.1) of the Code of Virginia to discuss personnel matters, designate who may attend/leave.

Time entered into Closed Session/Meeting:

Time returned from Closed Session/Meeting:

Return from Closed Session/Meeting

Motion: _____ *moved to certify that to the best of our knowledge, only matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion to go into closed session were heard, discussed or considered in closed session; second by*

Vote: Ayes – Nays - Motion carried.

Absent During Vote:

Committee Recommendations:

Motion by: Second by:

Meeting adjournment time:

Motion by: Second by: