

**PETER FRANCISCO SOIL AND WATER
CONSERVATION DISTRICT**

at the USDA Service Center, Sprouses Corner,

Wednesday, January 21, 2026

9:00 a.m. Board Meeting

- I. Call to Order * Amended
- II. Adoption of the Agenda
- III. Approve Minutes
- IV. Treasurer's Report
- V. Committee Minutes/Reports
 1. Agriculture – January 21, 2026
- VI. Report of Cooperating Agencies
 1. NRCS
 2. VCE
 3. VDOF
- VII. District Reports
 1. Chairman – T. Smith
 2. Directors/Associate Directors
 3. Operations Manager – B. Maxey
 4. District Manager/Sr. Conservation Specialist – K. Snoddy
 5. Conservation District Coordinator – D. Collins
 6. Conservation Technician – C. Smith
 - DEQ/Local/Cumberland Residential Report
 7. Conservation Education Coordinator – C. Drake
- VIII. Old Business
 1. Audit Summary
- IX. New Business
 1. * Designate Records Retention/FOIA Officer – Brandy Maxey
 2. 2026 Miss Buckingham Pageant Ad
 3. January/February Annual Plan of Work
- X. Public Comment

PETER FRANCISCO
SOIL AND WATER CONSERVATION DISTRICT
9:00 A.M. MONTHLY BOARD MEETING
BUCKINGHAM USDA SERVICE CENTER

January 21, 2026

I. CALL TO ORDER

Directors Attending:

M. Todd Smith (Arrived 9:41)
Terry Seal
Barbara Teeple
Kevin Dunn
Amber A. Taylor

PFSWCD Staff

Brandy Maxey
Kelly Snoddy
Cody Smith
Charli Drake

Others

Denney Collins – DCR
Claire Helmke – QF Biologist

Vertia Mae Jamerson, Associate
Ruth Wallace, Associate
Linda Eanes, Associate

Not in Attendance: Director(s): Donna McRae-Jones; Associate(s): H. Gwynn Tyler, Jennifer Ligon; Staff: Jesse Hudgins

Terry Seal, Vice-Chair, called the meeting to order at 9:10 a.m. with a quorum.

II. ADOPTION OF AGENDA

Motion: by Dunn, second by Teeple to adopt the agenda as amended. Motion carried.

III. MINUTES

Motion: by Taylor, second by Dunn to accept the 12/17/25 minutes. Motion carried.

IV. TREASURER’S REPORT

Motion: Terry Seal, Vice-Chair, recommends the treasurer’s report dated 12/31/25 be filed for audit.

V. COMMITTEE REPORTS/MINUTES

1. **Agriculture Committee Report**– 01/21/26 – Report/Minutes on file.

Kelly shared the Agriculture Committee Report.

- Conservation Plans for review/approval – listed in report.
- VACS Cost-share & Tax Credit applications for review/approval – listed in report.
- Watershed dams: remote monitoring contract discussion – discussed in report.

Motion from Committee: K. Snoddy read the Agriculture Committee’s Recommendations and the Board approved. Motion carried.

VI. REPORTS OF COOPERATING AGENCIES

1. NRCS: Claire gave a brief update on David’s behalf. David is currently covering both the Buckingham and Bedford offices until March. A lot of catching up because of the government shutdown. Still waiting on FY26 cost-list.
2. QF Biologist: Claire Helmke – Report on file.
3. VCE:
 - Linda Eanes – Report on file.
 - Ruth Wallace – Thursday, April 2nd, will be Wetlands Watershed field trip at James River State Park with Mr. Caldwell and Ms. Snoddy’s high school classes. Ruth is also looking for a Part-time 4-H Program Assistant to work 3 (7 hour) days a week.

- Amber Taylor – She and Jennifer took a group to visit the feedlot buyers in Pennsylvania last week. They also attended the VA Agribusiness Council dinner in Richmond. A Quilting Program with Ruth is coming up soon and will last through March. Livestock show committee meeting coming up.

VII. REPORTS

1. Directors/Associate Directors:

- Terry Seal read the 2026 Remote Dam Monitoring Data Plan Renewals disbursement letter dated 12/18/25.
2. Operations Manager – Brandy Maxey: Report on file. Brandy asked the Board for a motion to designate her as the Entity Administrator in the System for Award Management (SAM) so she can renew PFSWCD's SAM number to be eligible for federal grants.

Motion: by Taylor, second by Dunn to designate Brandy Maxey as the SAM Entity Administrator. Motion carried.

***Todd Smith, Chairman, arrived at 9:41 a.m. Terry, Vice-Chair, continued to run the meeting per Todd's request.**

3. District Manager/Sr. Conservation Specialist – Kelly Snoddy: Report on file. During this time, Kelly brought up the 2026 Miss Buckingham Pageant Ad listed under new business. A resident of the county dropped off an ad registration form for our consideration. PFSWCD can purchase an ad in the program that will be distributed at the pageant. The Board discussed and decided not to purchase an ad.
4. Conservation District Coordinator – Denney Collins: Report on file. Denney added there is a new DCR Director, Nikki Rovner, who was appointed by the Governor on Friday, January 16th.
5. Conservation Technician – Cody Smith: Report on file.

Residential Report – 01/21/26 – Report on file.

The following was shared for Board approval.

- DEQ PO17219 -Slate River & Rock Island Creek TMDL Report 01/21/26 – Report on file.
Motion: by Dunn, second by Teeple to approve #1. Four (4) RB-1 routine pump-outs. Motion carried.
Motion: by Dunn, second by Teeple to approve #2 DEQ cancellation. One (1) RB-1/RB-4 Cont#39-24-0172. Motion carried.
 - Local Septic Grant – Peter Francisco SWCD Report 01/21/26 – Report on file.
Motion: by Dunn, second by Teeple to approve #1-A. Four (4) Willis River RB-1 routine pump-outs. Motion carried.
Motion: by Dunn, second by Teeple to approve #1-B. Four (4) Appomattox/James River RB-1 routine pump-outs. Motion carried.
 - Cumberland Septic Grant – Funds held by NFWF Report 01/21/26 – Report on file.
Motion: by Dunn, second by Teeple to approve #1. Twenty-three (23) RB-1 routine pump-outs. One (1) RB-3M simple non-permitted repair over 50%. Motion carried.
6. Conservation Education Coordinator – Charli Drake: Report on file.

VIII. OLD BUSINESS

1. Audit Summary - Brandy gave the Board an update regarding PFSWCD's December audit. The auditor supplied a draft report of the Statements of Cash Receipts and Disbursements. A final report will follow soon. Per Denney, DCR will meet with the auditor around the end of February to determine if any findings need to be addressed further.

IX. NEW BUSINESS

1. Records Retention Officer & FOIA Officer – Motion needed from Board to appoint Brandy Maxey as the Records Retention Officer & FOIA Officer for 2026.
Motion: by Taylor, second by Dunn to appoint Brandy Maxey as the Records Retention Officer and FOIA Officer for 2026. Motion carried.
2. 2026 Miss Buckingham Pageant Ad – Discussed under Kelly Snoddy's report.
3. January/February Annual Plan of Work – The Board reviewed the Annual Plan of Work.

X. **PUBLIC COMMENT** – None

The next board meeting will be held on Wednesday, February 18th, 2026 at 9:00 a.m. in the Conference Room of the USDA Service Center, Sprouse’s Corner.

Motion: *by Taylor, second by Dunn to adjourn the meeting at 10:29 a.m. Motion carried.*

Final Minutes - Signature on File

M. Todd Smith, Chair

Brandy M. Maxey, Operations Manager

Agriculture Committee Minutes

January 21, 2026

Time Meeting Began: 8:37 a.m.

Time Meeting Adjourned: 9:04 a.m.

Attendance: Amber Taylor, Terry Seal, Kevin Dunn

Not in Attendance: Jennifer Ligon, Todd Smith

Others in attendance: Kelly Snoddy, Denney Collins

- 1.) Conservation Plans for review/approval
- CP-39-26-0007

- 2.) VACS Cost-Share and Tax Credit Applications for review/approval

<u>Contract</u>	<u>Practice</u>	<u>Cost-share</u>	<u>Tax-Credit</u>
• 39-26-0022 instance 734555	NM3C	\$3,660.00	
• 39-26-0022 instance 734553	SL8B	\$96,937.00	
• 39-26-0022 instance 734554	SL8H	\$2,937.20	
• 39-26-0022 instance 734602	NM6	\$7,875.00	
• 39-26-0138 instance 734613	SL8H	\$1,556.00	
• 39-26-0138 instance 734618	NM1A	\$181.60	
• 39-26-0138 instance 734653	SL1	\$5,200.00	\$325.00
• 39-26-0138 instance 734615	SL10	\$8,760.00	

- 3.) Watershed dams: remote monitoring contract discussion

<u>VACS Program Funding (actual shown in tracking)</u>	
PY2026 Allocation Total	\$3,134,682.00
Total Requested/Approved this month	\$127,106.80
Total Allocation Approved to Date (amount from tracking)	\$1,095,185.93
Remaining Allocation	\$2,775,454.04
Total Obligated (approved + under paid amounts)	\$1,093,430.93
Total allocation approved	35%

Signature on File

M. Todd Smith, Committee Chair

Ag. Committee Recommendations/Discussion Summary:

- 1.) Motion by: Dunn, Second by Taylor to approve conservation plan presented. Motion passed.
- 2.) Motion by Dunn, Second by Taylor to approve applications and tax credit as presented. Motion passed.
- 3.) Recommendation by committee for staff to find out more information on whether the other watershed dam SWCDs and DCR are in agreement that the conversion from AMCi to Protexis would benefit the whole versus PFSWCD being the singular district on the system. If that is determined and PFSWCD staff have a preference to utilize the Protexis interface, then the committee is in agreement for PFSWCD to convert from AMCi to Protexis.

Motion to adjourn by Dunn, Second by Taylor at 9:04 a.m. Motion passed.

Quarterly Partners' Report

QF Farm Bill Biologist



Claire Helmke - Southcentral Virginia

October - December 2025

Position Update

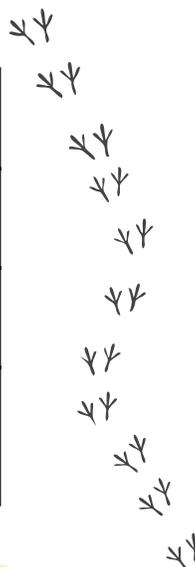
The Government Shutdown at the beginning of this quarter cost us all time, work, and opportunities. However, all we can do is move forward with our best intentions. I have been able to contact many of my landowners with an interest in applying for contracts, given the new deadline of January 15th, and connect with existing contract holders to check on the progress of their projects. Some have managed to complete a large portion of their work, while others requested updated management plans after falling behind in their projects.

I rescheduled some missed outreach events from the shutdown, including a guest lecture at Longwood University with Dr. Adam Davis's Environmental Management class. I have also started planning several more outreach events for 2026. The Southside Virginia Quail Forever Chapter and I are planning a landowner workshop we hope will be the first of several events next year.

Fortunately, we had just enough time when we returned from the shutdown, to deploy ARUs for fall covey counts. Although we forwent in-person point counts this year, several of my landowners informed me of their own covey sightings.

Conservation Planning:	
# of Landowner Contacts	30
# of Site Visits	3
# of Habitat Management Plans	0
# of Seed Mixes Created	2
# of Threatened & Endangered Species Evaluations	0
# of Practice Job Sheets	0

Outcomes Assessment Activity:	
# of ARU Deployed	6
# Vegetation Surveys	0
# of Spring Breeding Bird Surveys/ Covey Counts	0



Conservation Planning Impact:	
Total Acres Planned	0
Total EQIP Planned	0
Total CSP Planned	0
Total CTA Planned	0

Quarterly Partners' Report

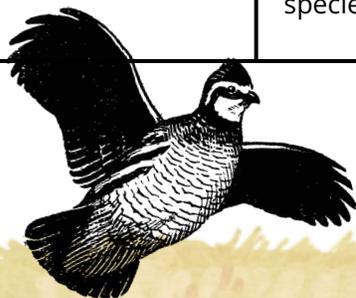
QF Farm Bill Biologist



Claire Helmke - Southcentral Virginia

October - December 2025

Education/Outreach Events:	Outcome:
<p>Central Virginia Master Naturalists' Newsletter Article</p> <p>40 Participants</p>	<p><u>October 1</u> - I wrote an article for The Sparrow, Central Piedmont Virginia Master Naturalists' Newsletter, titled <i>Time to Make Your Own Native Seed Mix</i>. The article explained why native seeds should be planted during the dormant season for frost germination and provided several considerations for creating a diverse seed mixture.</p>
<p>Delaware Becoming Outdoors-Women</p> <p>8 Participants</p>	<p><u>October 3</u> - I was asked to fill in at the Delaware Becoming Outdoors-Women (BOW) event and my activity was titled <i>The Birds and The Bees: Introduction to Pollinators</i>. I discussed how pollinator habitat is also habitat for many other species, including Northern Bobwhite Quail, and explained how to create pollinator habitat, highlighting the specific requirements of different pollinator species, such as solitary bees. The participants then used native plant stems and aluminum cans to create bee hotels that they can hang in their own gardens and yards.</p>
<p>Longwood University Guest Lecture</p> <p>17 Participants</p>	<p><u>November 17</u> - I gave a guest lecture to Dr. Adam Davis's Environmental Management class at Longwood University. The class is a mixture of juniors and seniors, and my presentation introduced them to the role of a private lands biologist within the Farm Bill, provided a brief history of quail populations, and discussed various habitat management strategies. We then worked through a few example scenarios with the students making their own habitat management recommendations. Dr. Davis had his students write up take-aways from the presentation and shared a few with me: "There are loads of different approaches to habitat/land management", "Different species prefer to live in landscapes with different stages of succession", "savannahs and prairies are a necessary habitat, not just forests or lawns"</p>
<p>Halifax Soil and Water Conservation District Annual Banquet</p> <p>96 Participants</p>	<p><u>November 20</u> - I presented the Halifax SWCD's Wildlife Conservationist of the Year award to Joel Cathey, who has accomplished incredible habitat work on his 600 acre property on Difficult Creek. He has an amazing diversity and abundance of wildlife species on his property, including quail within his thinned and burned pine stands.</p>



Outreach:	Total Participants: 161	Total Outreach Events: 4
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Quarterly Partners' Report

QF Farm Bill Biologist



Claire Helmke - Southcentral Virginia

October - December 2025



The Virginia Quail Forever team got together during the shutdown to go camping and hiking at Big Shloss in the George Washington National Forest.



The winner of the 2025 Halifax SWCD Wildlife Conservationist of the Year award, Joel Cathey.

Photo by Melissa Waller

Trainings/Meeting:	Outcome:
WLFW Monthly Webinar	Monthly webinars focused on different topics pertaining to bobwhite habitat and life history.
Soil and Water Conservation District Monthly Board Meeting	Attended monthly meetings with the Piedmont, Halifax, and Peter Francisco SWCD to provide updates on my work and communicate with partners.
Pheasants Forever and Quail Forever's Habitat University	Completed the eleven remaining courses of the first semester of PFQ's virtual learning platform - Habitat University. The courses focuses on the basic of habitat management, including prescribed fire, grazing, mechanical and chemical treatments.
Herbicide Basics and Herbicide for Habitat Management Training	The virtual training covered the differences between basic herbicides and application techniques for the most common problematic plants. Special detail went into timing of herbicide application and how to pair it with mechanical treatment.

Quarterly Partners' Report

QF Farm Bill Biologist



Claire Helmke - Southcentral Virginia

October - December 2025

Looking Forward

The new year always brings renewed excitement in habitat planning – or maybe it just coincides with the ending of Deer season! Either way I am looking forward to the next quarter which is sure to be busy with new landowner site visits, a whirlwind contracting timeline, and habitat workshops.

During the shutdown I assisted Va Department of Forestry with a few burns, including this understory burn on a thinned pine stand.



Participants at Delaware BOW make native bee hotels from the stems of native plants in aluminum cans. Stems of different diameters are used by different species of overwintering solitary nesting bees.



Thank you so much for your support! Without this partnership, we wouldn't be able to provide assistance to private landowners and positively impact conservation in Virginia!

In-school Water sessions have been scheduled:

Tom Kneipp, BCLSP will be working with Maggie McGinley's classes on February 24th, and I will be working with them on the 3rd and 17th.

Field Trip: Tom suggested that we pick a date in late April or early May. Tom feels like warmer weather would allow the students to have a better experience. It was miserable last year and warmer weather would allow students to dip net.

McGinley is waiting to hear back from the administrators about the dates of the SOL tests and then we will settle on a date.

Linda Eanes
4-H Extension Agent
VCE-Cumberland
P. O. Box 80
Cumberland, VA 23040

Office: 804-492-4390
Cell: 804-658-6656
leanes@vt.edu



Brandy M. Maxey
Operations Manager
January 21, 2026

	Amount Outstanding as of 11/30/25	Billed	Received	Est Amount Outstanding as of 12/31/25
Buckingham Drill	\$1,252.97		\$0	\$1,252.97
Cumberland Drill	\$1,587.35		\$734.42	\$852.93

Information

- December/January
 - Local Budget Funding Request for Cumberland
 - Buckingham Guidebook Ad
 - Quarterly Reports (Attachment E)
 - Corresponding w/ Hill and Davis regarding new payroll system
 - Monthly Administrative Duties
 - Paid office invoices & generated Residential Septic & VACS checks
 - Drill invoices & statements
 - Checking & credit card statements reconciled
 - Payroll, VRS, VOYA & Anthem
 - Board Meeting minutes, reports, emails, packets, & all other meeting tasks
 - Assisted landowners via phone & in-person
- January 6th – Submitted FY27 Cumberland Funding Request
- January 8th – Meeting w/ Greg from Buckingham Guidebook
- January 14th – Submitted Attachment E to Denney
- January 14th – Attended TMDL DEQ Meeting @ Farmville Library w/ Kelly, Cody, & Charli

Upcoming Dates of Interest/Holidays

- February 16th – Holiday
- March 4th @ 9:30 a.m. -- Area V Meeting (South Boston)

KELLY JONES SNODDY
DISTRICT MANAGER/SR. CONSERVATION SPECIALIST
JANUARY 21, 2026

VACS APPLICATIONS & CONSERVATION PLANS FOR BOARD APPROVAL

- Refer to Agriculture Committee Report

TECHNICAL INFORMATION

- Continuing to make inspections as contacted by producers/contractors on currently approved projects
- Assisting producers with coordinating with contractors and guiding pre-construction meetings
- Scheduling visits with interested producers
- Coordinating with partnering agencies as needed for additional resources for new producers
- Coordinating with DEQ BMP Loan staff and with DCR Engineering Staff as needed
- Continuing to work on designs for previously approved practices
- Verifications/Spot-checks TBD:
 - EOY PY26 – TBD by 9/30/26 – 20
 - EOY PY27 – TBD by 9/30/27 – 29
- Pulling together Tax Credit Certificate information for completed 2025 projects

EDUCATION & PUBLIC RELATIONS

- TMDL Public Meeting: Tributaries to the Appomattox, 1/14/26
- Mussel Education Grant with JRA planning

EROSION & SEDIMENT CONTROL PLAN REVIEW

- Buckingham: Central Virginia Christian School – High School
- Cumberland: Green Ridge Recycling and Disposal Facility, Phases 2-5

TRAININGS & MEETINGS

- TMDL Public Meeting: Watershed cleanup study for tributaries to the Appomattox River, 1/14/26
- VFGC Winter Conference, 1/30/26 (CEUs)
- JRBP Buffer Consortium meeting – every 2nd Wednesday
- NCDEA Board monthly meeting – every 3rd Tuesday
- NACD Meeting, San Antonio – February 13-19, 2026

WATERSHED DAMS

- Installation of 9 remaining remote monitoring stations completed as of last week
 - All 17 dams now have remote monitors on site
- Discussion on Satellite/Airtime Data for all 17 monitoring systems

UPCOMING HOLIDAYS/OFFICE CLOSURE/LEAVE

- Office Holiday/closed – 1/19
- Leave – 1/27 ½ day and 1/28 ½ day
- Out of office dates around conference travel – 2/13-20

ADMINISTRATION & OPERATIONS

- **SWCD Election of Officers, 2026 Calendar Year Meeting Dates & Times, Committee Appointments:** Be sure the officer elections include the appointment of a FOIA Officer and Records Retention Officer. Set the 2026 Calendar Year regular board meeting date and time. Send updates to the VASWCD, assigned CDC, and other partners. Committee appointments generally occur in January/February and are typically made by the Board Chair.
- **Quarterly Reports:** due Jan 15; Attachment E, cash balance and Profit & Loss reports.
- **IRS 1099 Forms:** to be mailed no later than Jan 31.
- **2026 IRS Mileage Rate:** changes to 72.5 cents beginning Jan 1, 2026; up 2.5 cents from 2025.
- **Obligation Data Pull:** will be done on Feb 2, disbursement letters will be sent Feb 12.

COST SHARE AND TECHNICAL ASSISTANCE

- **Additional Changes to Definition of Applicant:** VSWCB met on Dec 10 and approved an additional change to the definition. In the Guidelines and Glossary sections the definition of 'applicant' now includes the following:
"Any individual, landowner, agent, operator of record, or business entity who is determined to have knowingly misrepresented its compliance status with the VACS Program to a District or District Representative may, upon a determination of a Board of District Directors, not be considered an "applicant" for a period of **at least one (1) year but no more than five (5) years**. In rendering such a determination, **and after consulting with the Office of the Attorney General**, the Board of District Directors shall evaluate all available evidence in a public meeting, and any related resolutions must be passed by a majority vote of a quorum of District Directors."
- **Agricultural BMP Tax Credit:** January 31, 2026, is the deadline for Districts to provide producers with all required documentation for any Agricultural BMP tax credits certified in calendar year 2025. The Technical Certification Date of the practice and the Tax Credit Certification Signature Date must be within the same calendar year. Each impacted producer should be sent a Virginia Form ABM, tax certificate letter(s) with attached certificate, and the applicable letter documenting an approved Soil Conservation Plan or Resource Management Plan. After that point it is the producer's responsibility to work with their tax preparer to submit all required documentation to the Virginia Department of Taxation within the required timeframe.
- **Agricultural Equipment Tax Credit:** For any producers that inquire regarding the Agricultural Equipment Tax Credit, Districts should provide a blank copy of the Virginia Form AEC, a letter confirming that an approved Soil Conservation Plan is on file at the District, and a blank copy of the certified statement to be signed by the producer and their nutrient management planner stating that their NMP is being implemented. The Form AEC and supporting documentation are due to Department of Taxation at least 90 days prior to the producer's filing deadline.

DCR NEWS:

- **Theresa Lucas:** new DCR Conservation Data Technician, Richmond. Please continue to use the CAS Help Desk email at dswc-cas-help@dcr.virginia.gov to receive assistance with your CAS questions.
- **Crystal Lavin:** is the new (CDC) in the Suffolk Office

DATES TO REMEMBER

JANUARY

Jan 14—VA General Assembly convenes
Jan 15 – Quarterly Reports due
Jan 19 – State Holiday, offices closed
Jan 29 – CP Training Webinar: VA BMPs and CS
Jan 31 – Deadline to mail 1099's & tax credit certificates

FEBRUARY

Feb 16 – State Holiday, offices closed

MARCH

Mar 14 —VA General Assembly adjourns

January 21, 2026

DEQ PO17219 - Slate River & Rock Island Creek TMDL Residential Septic

(4 Contract Total = 4 Pumpouts, 4 RB-1s)

1 DEQ Septic Pump-out

• 39-26-0126	RB-1, 1 System	\$	225.00	maximum cost-share	50% CS Rate
• 39-26-0131	RB-1, 1 System	\$	225.00	maximum cost-share	50% CS Rate
• 39-26-0133	RB-1, 1 System	\$	225.00	maximum cost-share	50% CS Rate
• 39-26-0134	RB-1, 1 System	\$	292.50	maximum cost-share	50% CS Rate

Total DEQ Pump-Out Request \$ 967.50

2 DEQ- Cancellation

• 39-24-0172	RB-1/RB-4, 1 System	\$	6,720.00	maximum cost-share	80% CS Rate
					\$ 6,720.00

<u>DEQ PO17219 - BMP Construction Funds (Septic) 7/1/22 - 6/30/2027</u>	
<u>BMP Septic Budget = Mod 3 totaling \$239,850.00.</u>	
\$ 106,910.83	Funds as of January 15, 2026 Quarterly Report. Total allocation of \$132,939.17 thus far.
\$ 967.50	Subtract - Approved today for DEQ
\$ 6,720.00	Add back to Budget - Cancelled Practice(s)
\$ 112,663.33	Remaining DEQ to allocate of PAST conditional approval and todays approval.

DEQ PO #17219 Slate River & Rock Island Creek Projects

- #1. *Approval: 4 Contracts; 4 RB-1s.*
 #2. *Cancellations-1 Contract; 1 RB-1, 1 RB-4.*

<u>Septic Practices at 50%:</u>	<u>Cap:</u>	
<u>RB-1- Septic Tank Pumpout</u>	\$	225.00
<u>RB-3- Septic Tank System Repair</u>	\$	6,250.00
<u>RB-3M- Non-Permitted Repair- Level 1</u>	\$	1,625.00
<u>RB-3M- Non-Permitted Repair- Level 2</u>	\$	3,250.00
<u>RB-4- Septic Tank Installation/Replacement</u>	\$	6,250.00
<u>RB-4P- Septic Tank System with Pump</u>	\$	8,250.00
<u>RB-5- Alternative Onsite Sewage System</u>	\$	15,750.00

January 21, 2026

Local - Peter Francisco SWCD Septic Pump-out Program (Outside of Slate River/Rock Island Creek)

\$225.00 is the maximum cost-share on pump-outs (50% CS rate)

\$3,250 is the maximum cost-share on repairs (RB-3M) (50% CS rate)

1-A	Willis River (Middle James River Roundtable) Applicants - (5 Contracts, 5 RB-1s)				
	• 39-26-0129	RB-1, 1 System	\$ 225.00	50% CS Rate	
	• 39-26-0130	RB-1, 1 System	\$ 225.00	50% CS Rate	
	• 39-26-0143	RB-1, 1 System	\$ 225.00	50% CS Rate	
	• 39-26-0156	RB-1, 1 System	\$ 225.00	50% CS Rate	
					\$900.00
1-B	Appomattox and James River Applicants- (4 Contract, 4 RB-1)				
	• 39-26-0124	RB-1, 1 System	\$ 225.00	50% CS Rate	
	• 39-26-0128	RB-1, 1 System	\$ 225.00	50% CS Rate	
	• 39-26-0137	RB-1, 1 System	\$ 225.00	50% CS Rate	
	• 39-26-0139	RB-1, 1 System	\$ 225.00	50% CS Rate	
					\$ 900.00
	Total LOCAL Request		\$1,800.00		

2 Cancellations/ Add Back

-

\$	-
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Local Septic Program Funds	
\$ 33,200.00	Funds as of 11/19/2025
\$1,800.00	Subtract: Approved today for Local
	Willis - \$1,125.00 Local - \$900.00
\$ -	2.) Cancellations and money reimbursed from Middle James Round Table
\$ 31,400.00	Remaining to allocate

LOCAL - Residential Projects

#1-A. Willis River Approval: 5 Contracts, 5 RB-1s.

#1-B. Appomattox and James River Approval: 4 Contracts, 4 RB-1s.

#2. Cancellations- N/A

Septic Practices at 50%:

RB-1- Septic Tank Pumpout

Cap:

\$ 225.00

RB-3M- Non-Permitted Repair- Level 1

\$ 1,625.00

RB-3M- Non-Permitted Repair- Level 2

\$ 3,250.00

January 21, 2026

Cumberland Septic Grant- Funds held by NFWF

24 Contracts Total = 23 Pumpouts, and 1 RB-3M (24 Systems)

1	<u>Contract Number:</u>	<u>Septic Practice:</u>			
	• 39-26-0089	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0121	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0122	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0123	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0125	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0127	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0132	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0135	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0136	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0140	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0141	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0142	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0144	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0145	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0146	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0147	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0148	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0149	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0150	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0151	RB-3M, 1 System	\$	945.00	maximum cost-share 100% CS Rate
	• 39-26-0152	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0153	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0154	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate
	• 39-26-0155	RB-1, 1 System	\$	550.00	maximum cost-share 100% CS Rate

Total Cumberland Grant Request: \$ 13,045.00

Cumberland Septic Grant- BMP Construction Funds (Septic)	
BMP Septic Budget = \$845,500.00 October 1, 2025 - June 30, 2028 <u>Awarded</u>	
Amount= \$845,500.00	
\$ 769,850.00	Funds as of 11/19/2025
\$ 13,045.00	Subtract - Approved today for DEQ
\$ -	Add back to Budget - Cancelled Practice(s)
\$ 756,805.00	Remaining Budget to allocate

Cumberland Septic Grant
#1. Approval: 24 Contracts; 23 RB-1s and 1 RB-3M

January 21, 2026

<u>Septic Practices at 100%:</u>	<u>Cap:</u>	
<u>RB-1- Septic Tank Pumpout</u>	\$	550.00
<u>RB-3- Septic Tank System Repair</u>	\$	7,500.00
<u>RB-3M- Non-Permitted Repair- Level 1 (5 Year Lifespan)</u>	\$	3,250.00
<u>RB-3M- Non-Permitted Repair- Level 2 (10 Year Lifespan)</u>	\$	6,500.00
<u>RB-4- Septic Tank Installation/Replacement</u>	\$	12,500.00
<u>RB-4P- Septic Tank System with Pump</u>	\$	16,500.00
<u>RB-5- Alternative Onsite Sewage System</u>	\$	31,500.00

Cody Smith

Peter Francisco SWCD Conservation Technician

January 21, 2026

Technical & Educational Assistance

- Septic Program- Received 5 DEQ RB-1s; 7 Local RB-1s and 21 Cumberland grant RB-1s and 1 RB-3M.
 - Processed multiple payments for septic practices.
- Multiple field visits, fence staking, fence measurements etc.
- Working on and completed multiple designs, conservation plans, estimates, drawings etc. for current and upcoming projects.
- Final inspections of completed practices, and reconciling of invoices and receipts for said projects.
- Submitted DEQ quarterly on January 15th.

Trainings and Meetings

- Attended CAS Mapping work group on December 19th.
- Attended DEQ TMDL meeting at Prince Edward library on January 14th.

Other/Upcoming:

- Multiple upcoming farm visits.
- Finals inspection of completed projects.
- NFWF Septic- "Submit Interim Programmatic Report task on January 31st."
 - Will plan for reimbursement as well.
- VACDE Meeting- TBD
- Virginia Forage and Grassland Council meeting on January 30th.
- VACS Cost Share program on January 29th.

Annual Leave:

- N/A

Charlotte Elaine Drake
Conservation Education Coordinator
January Monthly Report

Education Committee to stay and go over dates

News & Information

- December Annual Meeting PFSWCD was won best display of the year and has been rewarded with free registration for next years meeting.
- January 14th PFSWCD attended a possible new TMDL meeting that concerns Buckingham, Cumberland, Amelia and Prince Edward Counties
- The PFSWCD Scholarship is available on our website and will be due Friday March 27th . Announcements have already been made to both high schools and a post has been made to our social media account.
- The poster contest will be due Monday April 27th. I contacted the central office and will be dropping off the poster for approval so teachers can advertise on school walls.
- Coordinating with teachers to set up creek days for both the middle and high school
- MWEE planning is already underway for the Cumberland County Elementary School
- Prescribed Burn for Forestry Team for BCHS - TBD
- Multiple Septic Contracts Input

Upcoming Dates

- January 29th JRA Buffer planning meeting
- February 3rd – Enviroscope at Cumberland Middle School TBD
- February 27th – Creek Day with BCHS TBD