PETER FRANCISCO SOIL AND WATER CONSERVATION DISTRICT

at the USDA Service Center, Sprouses Corner,

Wednesday, September 16, 2026

9:00 a.m. Board Meeting

I. Call to Order

II. Adoption of the Agenda

III. Approve Minutes

IV. Treasurer's Report

V. Committee Minutes/Reports
   1. Agriculture – September 16, 2026

VI. Report of Cooperating Agencies
   1. VCE
   2. VDOF
   3. NRCS

VII. District Reports
   1. Chairman – T. Smith
   2. Directors/Associate Directors
   3. Operations Manager – B. Maxey
   4. District Manager/Sr. Conservation Specialist – K. Snoddy
   5. Conservation District Coordinator – D. Collins
   6. Conservation Technician – C. Smith
      - DEQ/Local/Cumberland Residential Septic Review/Approvals
   7. Conservation Education Coordinator – C. Drake
   8. Equipment Manager – I. Morris

VIII. Old Business
   1. Plan Producer Meeting

IX. New Business
   1. September/October Annual Plan of Work

X. Public Comment

PETER FRANCISCO
SOIL AND WATER CONSERVATION DISTRICT
9:00 A.M. MONTHLY BOARD MEETING
BUCKINGHAM USDA SERVICE CENTER

Final

September 16, 2026

I. CALL TO ORDER

Directors Attending:	**PFSWCD Staff**	**Others**
M. Todd Smith	Brandy Maxey	Denney Collins – DCR
Terry Seal	Kelly Snoddy	
Donna McRae-Jones	Cody Smith	
Kevin Dunn	Charli Drake	
Barbara Teeple	Ian Morris	
Amber A. Taylor		

Vertia Mae Jamerson, Associate
H. Gwynn Tyler, Associate
Jennifer Ligon, Associate
Ruth Wallace, Associate
Linda Eanes, Associate

M. Todd Smith, Chair, called the meeting to order at 9:04 a.m. with a quorum.

II. ADOPTION OF AGENDA

Motion: *by Dunn, second by Taylor to adopt the agenda as presented. Motion carried.*

III. MINUTES

Motion*: by Dunn, second by Taylor to accept the 08/26/26 minutes. Motion carried.*

IV. TREASURER'S REPORT

Motion*: M. Todd Smith, Chair, recommends the treasurer's report dated 08/31/26 be filed for audit.*

V. COMMITTEE REPORTS/MINUTES

1. **Agriculture Committee Report**- 09/16/26 – Report on file.
   Kelly shared the Agriculture Committee Report.
   - VACS Cost-Share & Tax Credit applications for review/approval – listed in report.
   - Discussion: Additional cost-share funds needed for PY26 contract – listed in report.
   - Discussion: Watershed Dams (Fall Mowing underway), No-Till Drills (Tracking), and VACS Projects

   Motion from Committee: *Kelly Snoddy read the Agriculture Committee's Recommendations and the Board approved. Motion carried.*

VI. REPORTS OF COOPERATING AGENCIES

1. VCE:
   - Jennifer Ligon – Report on file.
   - Amber Taylor – Report on file.
   - Ruth Wallace – Ruth will be assisting with the James River Association Mussel Outreach Event on 09/26 at Bear Creek Lake State Park. PFSWCD staff will also be assisting with the event.
   - Linda Eanes – Linda is working with Casey Fletcher to get an Envirothon team for Cumberland HS. Eco Adventure Club at Cumberland HS will meet once a month after school.

VII. REPORTS

1. Directors/Associate Directors:

The Peter Francisco Soil and Water Conservation District prohibits discrimination on the basis of race, color, national origin, sex, religion, age, disability, political beliefs and marital status.

- Kevin Dunn summarized the VSWCB cover crop meeting held on 09/14 & 09/15 in Pittsylvania County. Overall, the consensus was to offer more trainings and a little more checks and balances on crop cover inspections.
- Donna McRae-Jones inquired about Fall Farm Fest on 10/3 in Buckingham. Kelly stated PFSWCD will not participate this year due to other scheduled commitments. Donna participated in the Reality Fair at Buckingham High School with Ruth, Barbara, & Brandy.

2. Operations Manager – Brandy Maxey: Report on file.
3. District Manager/Sr. Conservation Specialist – Kelly Snoddy: Report on file.
4. Conservation District Coordinator – Denney Collins: Report on file.
5. Conservation Technician – Cody Smith: Report on file.

Residential Report – 09/16/26 – Report on file.
The following was shared for Board approval.

- DEQ PO17219 -Slate River & Rock Island Creek TMDL Report 09/16/26 – Report on file.
  Motion: *by Dunn, second by Teeple to approve #1. Two (2) RB-1 routine pump-outs. One (1) RB-3M non-permitted repair. Motion carried.*
- Local Septic Grant – Peter Francisco SWCD Report 09/16/26 – Report on file.
  Motion*: by Dunn, second by Teeple to approve #1-A. One (1) Willis River RB-1 routine pump-out. One (1) Willis River RB-3M non-permitted repair. Motion carried.*
  Motion*: by Dunn, second by Teeple to approve #1-B. Two (2) Appomattox/James River RB-1 routine pump-outs. One (1) RB-3 repair. Motion carried.*
  Motion: *by Dunn, second by McRae-Jones to approve #2. One (1) RB-1 Cancellation. Motion carried.*
- Cumberland Septic Grant – Funds held by NFWF Report 09/16/26 – Report on file.
  Motion: *by Dunn, second by McRae-Jones to approve #1. Ten (10) RB-1 routine pump-outs. One (1) RB-5 Alternative System. Motion carried.*

6. Conservation Education Coordinator – Charli Drake: Report on file.
7. Agriculture Equipment Manager – Ian Morris: Introduced himself as PFSWCD's new agriculture equipment manager. He is currently documenting and updating all the current no-till drill inventory. Renters are pleased the drill is being delivered again. The drill is booked through the 1st week of October.

VIII. OLD BUSINESS

1. Plan Producer Meeting – Discussion about possibly moving producer meeting to early next year versus the Fall of this year. Tabled for now.

IX. NEW BUSINESS

1. September/October Annual Plan of Work – The Board reviewed the Annual Plan of Work.

X. PUBLIC COMMENT

The next board meeting will be held on Tuesday, October 20th, 2026 at 11:00 a.m. at the BARN, 11851 W. James Anderson Hwy, Buckingham.
Motion: *by Taylor, second by McRae-Jones to adjourn the meeting at 10:24 a.m. Motion carried.*

Final Minutes - Signature on File

M. Todd Smith, Chair

Brandy M. Maxey, Operations Manager

Agriculture Committee Minutes
September 16, 2026

Time Meeting Began: 8:38 a.m.

Time Meeting Adjourned: 8:54 a.m.

Attendance: Todd Smith, Kevin Dunn, Jennifer Ligon, Terry Seal, Amber Taylor

Not in Attendance:

Others in attendance: Kelly Snoddy, Denney Collins

1.) Review/Approval of August 2026 Minutes

2.) Conservation Plans for review/approval

3.) VACS Cost-Share/Tax Credit Applications for review/approval

Contract	Practice	Cost-share	Tax-Credit
• 39-27-0084 instance 780715	SL8B	$33,818.00	
• 39-27-0084 instance 780716	CCI-CNT	$8,454.50	
• 39-27-0085 instance 780717	SL8B	$25,124.00	
• 39-27-0085 instance 780718	NM5N	$2,009.92	
• 39-27-0085 instance 780719	CCI-CNT	$6,281.00	

4.) • 39-26-0271
*Discussion: additional cost-share funds needed for a PY26 contract ($3,600.00)

5.) Updates to committee on previously covered topics

Watershed Dams

No-Till Drills

Continued discussion on tracking

VACS Projects

VACS Program Funding (actual shown in tracking)	
PY2027 Allocation Total	$3,510,311.00
Total Requested/Approved this month	$75,687.42
Total Allocation Approved to Date (amount from tracking)	$147,689.43
Remaining Allocation in Richmond	$3,510,311.00
Total Obligated (approved + under paid/returned amounts from tracking)	$147,689.43
Total Allocation Approved	4%

Signature on File

M. Todd Smith, Committee Chair

Ag. Committee Recommendations/Discussion Summary:

1.) Motion by Dunn, Second by Taylor to approve minutes as amended. Amendment to update that Jennifer Ligon was in attendance virtually. Motion passed.
2.) No plans to review and approve.
3.) Motion by Dunn, Second by Taylor to approve applications as listed. Motion passed.
4.) Motion by Dunn, Second by Taylor that staff have permission to cost-share on the additional trough if the overall project comes in under the original approved amount, but if the overall contract is over the original approved, staff will work with CDC to request additional funds from DCR to cover the extra $3,600 needed.
5.) Discussion only topics.

Motion to adjourn by Dunn, Second by Taylor at 8:54 a.m. Motion passed.

Virginia Cooperative Extension
Virginia Tech • Virginia State University

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Buckingham, VA 23921
434/969-4261 Fax: 434/969-2772
E-mail: jligon@vt.edu
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Virginia Cooperative Extension
Buckingham County

RE: Peter Francisco SWCD Board Meeting – September 18, 2026

The Beef Hub is going strong and BCA beef is offering Jerky and snack sticks!
The BCA's Feeder calf sale topped it's all time high with over $3.3 million in sales and over $340,000 in premiums over market prices!

Upcoming programs:

Sept 18: Equine Grazing conference in Powhatan
Sept 21: A. leave
Sept 22: Buckingham position interviews
Sept 23: State Fair Set ups
Sept 24: Buckingham position interviews
Sept 25: Temple Grandin at Virginia Tech, can watch online
Sept 27 through October 2: State Fair
October 5: Livestock club kick off meeting
October 7-9: WISE
October 12: BCA AI meeting
October 13: Listening session with Farm Bureau on Cattletaics
October 14-16: Bovine Emergency Response in Clintwood (WISE/Dickenson County)
October 20: BCA October Picnic
October 22: Well water In-Service
October 29: Low stress demonstration in Amherst
October 30: Equine Grazing conference in Fredericksburg

Sincerely,

Jennifer M. Ligon

Jennifer Ligon
Buckingham Extension

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Virginia Cooperative Extension
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P.O. Box 80
1548 Anderson Hwy.
Cumberland, VA 23040
804-492-4390
email: aamber@vt.edu

September 2026

Cumberland Extension ANR Report
Extension Agent & Unit Coordinator- Amber Taylor

Upcoming & Ongoing Events:

- 9/17 HOVMGA 25-Year Celebration 4-7pm
  In-Person UC Meeting 9:30-3:30
- 9/18 PastureWise Equine, Powhatan, VA
- 9/22 Interviews for Bham PA position
- 9/24 Interviews for Bham PA position
- 9/25 Cut Flower Field Day; 10AM-1PM
- 9/28-10/1 VAAEA BBQ Booth @ State Fair
- 10/5 Buckingham/Cumberland Livestock Club Kick Off Meeting, 6:30pm
- 10/7-9 WISE Program (Shepherd, Cattle, Equipment)
- 10/12 BCA AI Meeting
- 10/13 Maggie Allen with PFSWCD

Other Updates:

- CANCELLED- 9/22 LLC/Estate Planning WS
- 5-County Fair 9/22-26
- VA State Fair 9/26-10/4
- Quarterly Reporting Deadline- October 15th
- Cattle & Equipment WISE October 7-9th.

Office Staffing & Leave:

- Leave: 9/22 AM
- Teleworking Wednesdays.
- Holiday:

Thank you,



Amber Taylor
aamber@vt.edu
C: 434-315-4339

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Brandy M. Maxey
Operations Manager
September 16, 2026

	Amount Outstanding as of 07/31/26	Billed	Received	Est Amount Outstanding as of 08/31/26
Buckingham Drill	$687.03	$0	$0	$687.03
Cumberland Drill	$1,429.40	$0	$0	$1,429.40

Information

- August/September
  - Area V Envirothon Planning (Taking over finances for FY26-27 Area V Envirothon)
  - Compiled new hire forms for Equipment Manager position
  - Monthly Administrative Duties
    - Paid office invoices & generated Residential Septic & VACS checks
    - Drill invoices & statements
    - Checking accounts, credit card, and LGIP reconciled
    - Payroll, VRS, VOYA & Anthem
    - Board Meeting minutes, reports, emails, packets, & all other meeting tasks
    - Assisted landowners via phone, in-person, and email

- August 31st – VASWCD Envirothon Steering Committee (Virtual)
- September 8th – Reality Fair @ Buckingham HS w/ VCE
- September 9th – Submitted Area V update for upcoming VASWCD meeting
- September 9th – Onboarding meeting w/ Kelly & new Equipment Manager (Ian)
- September 14th – Area V Envirothon Planning Meeting w/ Charli, Cody, & Kelly A. (Piedmont SWCD)

Upcoming Dates of Interest/Holidays

- September 26th – Mussel/Buffer Outreach Event w/ JRA @ Bear Creek Lake (9:00-4:00)
- October 12th – Holiday
- October 13th – Buckingham BOS Meeting (6:00) & Cumberland BOS Meeting (7:00)
- October 15th – Quarterly Reports Due
- October 20th – Board of Director Meeting @ B.A.R.N. (11:00) & FOIA Training (1:00)

KELLY JONES SNODDY
DISTRICT MANAGER/SR. CONSERVATION SPECIALIST
SEPTEMBER 16, 2026

VACS APPLICATIONS & CONSERVATION PLANS FOR BOARD APPROVAL

- Refer to Agriculture Committee Report

TECHNICAL INFORMATION

- Scheduling multiple visits into October with interested producers
- Drawing up estimates and draft layouts for potential approvals
- Coordinating with DEQ BMP Loan staff and with DCR Engineering Staff as needed
- Coordinating with Cody on developing design packages
- Continuing to make inspections as contacted by producers/contractors on currently approved projects
- Assisting producers with coordinating with contractors and guiding pre-construction meetings
- Verifications/Spot-checks scheduled with DCR in October

OPERATIONS/ADMINISTRATIVE INFORMATION

- Onboarded new Equipment Manager, effective 9/9

EDUCATION & PUBLIC RELATIONS

- Marketing for PY27 VACS program
- Field Day with JRA 9/26 (10/3)

EROSION & SEDIMENT CONTROL PLAN REVIEW

- Cumberland: White Level Subdivision

TRAININGS & MEETINGS

- Buffer Consortium virtual meeting – every 2nd Wednesday
- NCDEA Board monthly meeting – every 3rd Tuesday
- NCDEA Mid-year meeting and Regional Professional Development Training – 8/31-9/04
- VASWCD Quarterly Board meeting – 9/16
- Cattle WISE sponsor booth – 10/7 & 8
- Board of Supervisors Meetings – Annual update
    - Buckingham – 10/13, 6pm
    - Cumberland – 10/13, 7pm
- DCR Conservation Planning Training – hosting 10/14-16

WATERSHED DAMS

- Fall mowing has begun
- Remote Monitoring equipment: issues continue. DCR/Charles has submitted a work ticket with AMCi technical support. I submitted another request to the help desk. Have received no response.

UPCOMING HOLIDAYS/OFFICE CLOSURE/LEAVE

- Office closed, state holiday: 10/12
- Leave: 10/19-23

September 2026 – CDC Report

Denney Collins, DCR Division of Soil and Water Conservation
denney.collins@dcr.virginia.gov I 804-291-6612

ADMINISTRATION & OPERATIONS

- **FY27 1st Quarter Reports:** due October 15. Att. E, QBs cash balance sheet and P&L for the quarter.
- **SPDA Account Verification:** remember to verify all account information by September 28.
- **FOIA Posted Agenda Requirements**: As of July 1, 2026, in addition to the current FOIA language requirements to post meeting dates/locations, **agendas must also be posted prior to the meeting**. This applies to both Board meetings and Committee meetings. *§ 2.2-3707.* Posting to Facebook is allowed, if no other website. Agendas can be posted, amended and reposted anytime before the meeting begins.
- **FOIA Training for District Directors**: there are two opportunities for elected officials to receive FOIA Training this fall. Please register to attend one of these two sessions if you need to take or retake FOIA.
  Tuesday, **October 20, 2026, 1:00 p.m**. OR Thursday, **November 12, 2026, 10:00 a.m**. Register Now!

COST SHARE & TECHNICAL ASSISTANCE

- **Clean Water Farm Award:** nominations for Local and Grand Basin awards are due October 1st. CWFA forms can be found online on the DCR website. Motion needs to be made during September Board meeting.
- **CY26 Random Verifications**: must be completed by Oct 31
- **End of Lifespan (EOL) BMP Verifications:** 2026, 2027 & 2028 are loaded into CAS. 2026 Verifications must be completed by Sept 30 at a $200 rate. Any '27 and '28 verifications completed by Sept 30 receive $250. Payments will be included in November disbursement letter.
- **CCI Enrollment or Re-enrollment**: approve any CCI eligible BMPs or existing CCI practices coming out of lifespan on December 31, 2026. Taking signup and certifying the new CCI practice before the end of this calendar year will allow the new lifespan to start immediately on January 1, 2027, as soon as the current lifespan ends. In CAS it is critical that the 'Technical Certification Date' on the General tab reflect technical certification before 12/31 to avoid a break in lifespan. Use the Related Instances function in CAS when a CCI practice follows an expired VACS BMP. More credit is given for a CCI linked to a functioning VACS BMP.
- **Dates for Obligations and Letters:** 1st Qtr Data Nov. 1 – letters Nov. 13 2nd Qtr Data Feb. 1 – letters Feb. 12
  3rd Qtr Data May 1 – letters May 14 4th Qtr Data June 1 – letters June 8
- **Reallocation of Funds**: continue to enter contracts into tracking above and beyond allocation to show funding need for potential reallocation process later this year.
- **Contract Signature Guidance:** will be coming out shortly. This follows FSA signature policies. Districts can accept the FSA-211 form if producers provide a copy of that instead. Producers only need to fill this out once, then they can use copies of the form for all the other Districts they participate with.

DATES TO REMEMBER

SEPTEMBER
Sept 2: Agricultural Operations Training, TAREC
Sept 8: Cover Crop survey due to Chrstine Watlington
Sept 14-15: VSWCB Meeting, Pittsylvania
Sept 23: VASWCD Meeting, Drury Hotel
Sept 30: Deadline for End of Lifespan Verifications
Sept 30: Agricultural Operations: Livestock training, Ferrum

OCTOBER
Oct 1: CWFA Nominations due
Oct 7-8: CP VA Resource Training, webinar
Oct 14-16: DCR CP Course, in person

NOVEMBER
Nov 3: Election Day Holiday, State Offices closed
Nov 11: Veterans Day Holiday, State Offices closed
Nov 25: State Offices close at noon
Nov 26-27: Thanksgiving Holiday, State Offices closed

DECEMBER
Dec 6-8, 2024: VASWCD Annual Meeting; Roanoke
Dec 9: VSWCB Meeting, Hotel Roanoke, Roanoke
Dec 24-25: Christmas Holiday, State Offices closed

Sent electronically to SWCD offices: 8/31/2026

September 16th, 2026

DEQ PO17219 - Slate River & Rock Island Creek TMDL Residential Septic

(2 Contracts Total = 2 Systems, 2 RB-1s and 1 RB-3M)

1 DEQ Septic Pump-out

- 39-27-0082 RB-1/RB-3M, 1 System $ 1,850.00 maximum cost-share 50% CS Rate
- 39-27-0090 RB-1, 1 System $ 225.00 maximum cost-share 50% CS Rate

Total DEQ Pump-Out Request **$ 2,075.00**

2 DEQ- N/A

- N/A

$ -

DEQ PO17219 - BMP Construction Funds (Septic) 7/1/22 - 6/30/2027 BMP Septic Budget = Mod 3 totaling $239,850.00.	
$ 64,989.51	Funds as of August board meeting
$ 2,075.00	Subtract - Approved today for DEQ
$ -	Add back to Budget - Cancelled Practice(s)
$ 62,914.51	Remaining DEQ to allocate

DEQ PO #17219 Slate River & Rock Island Creek Projects

#1. Approval: 2 Contracts; 2 RB-1s and 1 RB-3M.

#2. N/A

Septic Practices at 50%:	Cap:	
RB-1- Septic Tank Pumpout	$	225.00
RB-3- Septic Tank System Repair	$	3,750.00
RB-3M- Non-Permitted Repair- Level 1	$	1,625.00
RB-3M- Non-Permitted Repair- Level 2	$	3,250.00
RB-4- Septic Tank Installation/Replacement	$	6,250.00
RB-4P- Septic Tank System with Pump	$	8,250.00
RB-5- Alternative Onsite Sewage System	$	15,750.00

September 16, 2026

Local - Peter Francisco SWCD Septic Pump-out Program (Outside of Slate River/Rock Island Creek)
$225.00 is the maximum cost-share on pump-outs (50% CS rate)
$3,250 is the maximum cost-share on repairs (RB-3M) (50% CS rate)

1-A ** Willis River (Middle James River Roundtable) Applicants - **(2 Contracts; 1 RB-1 and 1 RB-3M)**

• 39-27-0048	RB-3M, 1 System	$ 3,250.00	50% CS Rate	
• 39-27-0076	RB-1, 1 System	$ 225.00	50% CS Rate	
				$3,475.00

1-B Appomattox and James River Applicants- **(3 Contracts; 2 RB-1s and 1 RB-3)**

• 39-27-0053	RB-3, 1 System	$ 3,750.00	50% CS Rate	
• 39-27-0079	RB-1, 1 System	$ 225.00	50% CS Rate	
• 39-27-0092	RB-1, 1 System	$ 225.00	50% CS Rate	
				$ 4,200.00
	Total **LOCAL** Request	**$7,675.00**		

2 Cancellations-

• 39-27-0053	RB-1, 1 System	$ 225.00	50% CS Rate	
				$ 225.00

Local Septic Program Funds		
$ 16,700.00	Funds as of August Board Meeting	
$7,675.00	Subtract: Approved today for Local	Willis - $3,475.00 Local - $4,200.00
$ 225.00	2.) Cancellations and money reimbursed from Middle James Round Table	
$ 9,250.00	Remaining to allocate	

LOCAL - Residential Projects

#1-A. Willis River Approval: 2 Contracts, 1 RB-1, 1 RB-3M.
#1-B. Appomattox and James River Approval: 3 Contracts; 2 RB-1s, 1 RB-3
#2. N/A

Septic Practices at 50%:	Cap:
RB-1- Septic Tank Pumpout	**$ 225.00**
RB-3M- Non-Permitted Repair- Level 1	**$ 1,625.00**
RB-3M- Non-Permitted Repair- Level 2	**$ 3,250.00**
RB-3- Septic Tank System Repair	**$ 3,750.00**

September 16th, 2026

Cumberland Septic Grant- Funds held by NFWF

1- NFWF Septic Pumpouts/ Repairs

11 Contracts Total = 10 RB-1 Pumpouts and 1 RB-5 = 33 Systems)

• 39-27-0074	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0075	RB-5, 1 System	$	31,500.00	maximum cost-share	100% CS Rate
• 39-27-0077	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0078	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0080	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0081	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0083	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0089	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0091	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0093	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
• 39-27-0094	RB-1, 1 System	$	550.00	maximum cost-share	100% CS Rate
	Total:	**$**	**37,000.00**		

2 Cancellations - N/A

•

Total: $ -

Cumberland Septic Grant- BMP Construction Funds (Septic)	
BMP Septic Budget = $845,500.00 October 1, 2025 - June 30, 2028 Awarded Amount= $845,500.00	
$ 338,856.00	Funds as of August board meeting
$ 37,000.00	Subtract - Approved today for Cumberland Septic Grant
$ -	Add back to Budget - Cancelled Practice(s)
$ 301,856.00	Remaining Budget to allocate

Cumberland Septic Grant

#1. Approval: 11 Contracts; 10 RB-1s, and 1 RB-5.

#2. N/A

Septic Practices at 100%:	Cap:	
RB-1- Septic Tank Pumpout	**$**	**550.00**
RB-3- Septic Tank System Repair	**$**	**7,500.00**
RB-3M- Non-Permitted Repair- Level 1 (5 Year Lifespan)	**$**	**3,250.00**
RB-3M- Non-Permitted Repair- Level 2 (10 Year Lifespan)	**$**	**6,500.00**
RB-4- Septic Tank Installation/Replacement	**$**	**12,500.00**
RB-4P- Septic Tank System with Pump	**$**	**16,500.00**
RB-5- Alternative Onsite Sewage System	**$**	**31,500.00**

Cody Smith

Peter Francisco SWCD Conservation Technician

September 16th, 2026

Technical & Educational Assistance

- Septic Program- **Charli and I** Received 2 DEQ RB-1s and 1 RB-3M; 3 Local RB-1s and 1 RB-3M; and 10 Cumberland grant RB-1s and 1 RB-5.
    - Processed multiple payments for septic practices.
    - Went through septic applications that need to be cancelled or carried over by the end of the year.
    - **DEQ Septic Guidelines approved by Madison on September 10th.**
- Multiple field visits, survey stream crossings, fence staking, fence measurements etc.
- Working on and completed multiple designs, conservation plans, estimates, drawings etc. for current and upcoming projects.
- Final inspections of completed practices, and reconciling of invoices and receipts for said projects.
-

Trainings and Meetings

- Envirothon steering committee on August 30th.
- Area Envirothon pre meeting with Charli, Brandy, at Piedmont SWCD with Kelly Atkinson on September 14th.

Other/Upcoming:

- Multiple upcoming farm visits.
- Finals inspection of completed projects.
- Third EJAA review with Amanda on September 17th.
- Volunteering at VA State Fair on September 29th.

Annual Leave:

- N/a

Charlotte Drake
Conservation Education Coordinator
September Monthly Report

News & Information

Envirothon

- The Envirothon Steering committee met Aug 31st
- Cody, Brandy and I met with Kelly Adkinson on September 14th to discuss meeting with the Area V planning committee, signing the grant agreement and setting dates for the Area V training. PFSWCD will be handling the financial aspect of the 2026-27 competition year.
- Special topic theme: *Soil Health Management: Agricultural Principles and Stewardship*
- Kickoff is projected to be the week of October 26

MWEE

- Ruth, Linda and I have discussed a new approach to the MWEE experience. Instead of offering three different camps to all new students, we will have students commit to three different MWEE camps at the beginning of the sixth-grade year

VDOF

- The USDA service center will be an official drop off point for DOFs acorn and nut collection. You can drop off your collections until October 11th 2026. I invited each school in Buckingham, Cumberland and CVCS to get their school involved in the collection and will be picked up by me by October 11th.

PFSWCD

- All water quality testing chemicals have been updated
- We have signed on to continue our partnership with the Beyond the Bell program for Buckingham County Schools

Upcoming Dates

- September 20th – 4H Baking Day
- September 24th – CVCS Club Day
- September 26th – JRA Event at BCL
- September 29th – State Fair Booth 9 am